



# Indiana Department of Education

Glenda Ritz, NBCT

Indiana Superintendent of Public Instruction

## SIG Monthly

April 2015

Office of Early Learning and Intervention - Title I Team:

Audrey Carnahan, Charlie Geier, Rachael Havey, and Cindy Hurst

### School Highlights – McGary MS – Cohort 3

**WE ARE** McGary Middle School. An Evansville Vanderburgh School Corporation (EVSC) 6-8 building in an urban Evansville community. EVSC is the 3<sup>rd</sup> largest district in the state serving 22,474 students with a FRL rate of 50%.

**OUR STUDENTS & FAMILIES** McGary serves a diverse 351 students who are 89% FRL and 20% exceptional learners.

**OUR TEACHERS** work daily in professional learning communities for continuous improvement of their practices. They are committed to high quality instruction for all students and work diligently to provide a positive environment through use of PBIS and Teach Like a Champion Strategies.



#### **OUR PROMISING PRACTICE** is

implementation of a digital Positive Behavior Incentive System (PBIS). This program consists of a school-wide system of rewarding students for positive behavior by assigning points on a digital application to be used as currency by the students in a school PBIS store funded by SIG1003g and community partners. The year prior to digital implementation McGary Middle School had a daily office referral average of 4.13. After one year, McGary cut the office referrals in half and ended the year with 2.07 average daily referrals.

**OUR STEPS** Three years ago when McGary Middle School began implementing PBIS, it began with PBIS trips taken at the end of each nine weeks. Wanting more immediate incentive options for students, McGary transitioned their PBIS system to include points given through punches on punch cards to be used as currency in a school PBIS store. The punch cards did the job, but a more efficient idea was brought to the table. ID cards were made with a QR code attached to each student's ID making it easy for teachers to assign students positive behavior points quickly at any time with the use of a phone or other digital device. In result, teacher implementation has increased, office referrals continue to drop, students are immediately rewarded for positive behavior, and are learning to manage their points to prepare for real world use of currency.

Do you have something you would like to highlight for your school?

Contact Audrey at [acarnahan@doe.in.gov](mailto:acarnahan@doe.in.gov) to be featured in a newsletter and on our SIG website.

Check out our current SIG highlights here: <http://www.doe.in.gov/titlei/1003g-summary-sig-grants>  
and other IN Title I Promising Practices here: <http://www.doe.in.gov/titlei/promising-practices-title-i-schools>



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## Reminders

### Data Dashboard - Reminder

Remaining Data Dashboard Submission Dates

- Friday, April 3<sup>rd</sup> – February and March data
- Friday, May 1<sup>st</sup> – April data

Non-Compliance with Submissions

- Reimbursement Holds
- EDGAR 80.43 – Enforcement – (a) remedies for noncompliance... (1) temporarily withhold cash payments pending correction of the deficiency by the grantee or subgrantee or more severe enforcement action by the rewarding agency

**We will not be holding Data Dashboard WebEx Meetings in April or May as originally scheduled**

Issues or questions when submitting data – contact Audrey at [acarnahan@doe.in.gov](mailto:acarnahan@doe.in.gov)

### Fiscal Monitoring – Reminder

- A memo regarding Fiscal Monitoring was sent out to schools on March 10<sup>th</sup>.
- **All documentation is due to IDOE by April 10<sup>th</sup>.**
- Please submit documentation to [1003g@doe.in.gov](mailto:1003g@doe.in.gov).

## Updates and Opportunities

IDOE has partnered with AdvancED, a non-profit, non-partisan organization that conducts rigorous, on-site external reviews of PreK-12 schools and school systems to ensure that all learners realize their full potential, to offer IN Focus and Priority schools additional support in school improvement planning. AdvancED will be conducting 17 External Diagnostic Reviews of participating IN schools in September 2015. The External Review process examines the extent which the institution's policies, practices, and conditions, align to the AdvancED standards, indicators, and performance levels using multiple sources of data and information including student performance, stakeholder perception, school and school system Self Assessments, stakeholder interviews, classroom observations as well as relevant documents and artifacts.

The External Review process yields a written report summarizing the school/system alignment with the AdvancED standards and indicators. The report consists of numerical ratings for all standards and indicators, identification of sources of evidence used for determining the ratings, and identification of "Notable Achievements" and "Powerful Practices" as well as "Opportunities for Improvement" and "Improvement Priorities" which are leverage points for improvement in student performance and organizational effectiveness.

At this time, IDOE and AdvancED are seeking applicants for Diagnostic External Review Team Members. External review teams can be comprised of any of the following: Lead Evaluator (AdvancED selected), IDOE staff members, Teachers, Principals or other school-level administrators, District level administrators, and/or University faculty members.

**Trainings for team members will take place on June 15<sup>th</sup> (in South Bend) or June 16<sup>th</sup> (in Greenwood). Diagnostic Reviews will take place in September and will consist of three days of onsite visits to schools with evening meetings. It is required that team members attend one day of June training, as well as all days of onsite visits and evening meetings. Reviews are conducted all over the state; lodging and meal stipends will be given to review team members by AdvancED.**

To apply, please [CLICK HERE](#). Applications should be completed by Friday, April 24<sup>th</sup>.



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## SCHOOL IMPROVEMENT GRANT – COHORT 3 GRADUATION AND SUSTAINABILITY PD

**DATE: APRIL 22, 2015**

**LOCATION: INDIANAPOLIS HISTORICAL SOCIETY**

**450 W OHIO STREET**

**INDIANAPOLIS, IN 46202**

**TIME: 9:00 AM – 12:00 PM**

The purpose of School Grant session on April 22<sup>nd</sup> is to bring SIG Leadership Teams and Central Office Staff together, from Cohort 3, to provide direction and key strategies to improve student achievement as your school transitions away from SIG funding. Participants will hear information regarding Title I Basics and Funding for School Improvement Initiatives, as well as engage in simulations on assessing school needs, setting improvement goals, identifying improvement strategies, and allocating available funds. Schools will also have the opportunity to network with other School Improvement Leaders.

### Topics for the Day

- Sustainability
- Needs assessment related to SIG interventions
- Planning session for SY 15-16
- Funding conversations
- Collaboration between schools

### Goals of the Session

- Provide guidance to SIG Leadership Teams
- Collaborate with other graduating SIG schools
- Advance the IDOE Mission and Vision of *Imagine the Possibilities, Making them Happen*

### Participants may include:

- Recommended by IDOE: minimum of four representatives for each school
- Principal and members of the school Leadership Team
- Teacher Leaders
- Title I Program Administrators
- Key Central Office Staff

**Please register here: <http://form.jotformpro.com/form/50904274554961>**



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# SCHOOL IMPROVEMENT GRANT COHORTS 4 AND 5 JUNE PROFESSIONAL DEVELOPMENT DAY

**DATE: FRIDAY, JUNE 5, 2015**

**LOCATION: MSD WARREN TOWNSHIP  
EDUCATION AND COMMUNITY CENTER  
INDIANAPOLIS, IN 46219**

**TIME: 9:00 AM – 4:00 PM – LUNCH ON OWN**

The purpose of School Grant session on June 5<sup>th</sup> is to bring SIG Leadership Teams and Central Office Staff (from Cohorts 4 and 5) together to provide direction and key strategies to improve student achievement as you continue working with SIG. Participants will hear information regarding Title I Basics and Funding for School Improvement Initiatives, as well as engage in simulations on assessing school needs, setting improvement goals, identifying improvement strategies, and allocating available funds. Schools will also have the opportunity to network with other School Improvement Leaders.

### Topics for the Day

- Praxis Reports from SY 2014-2015
- Needs assessment related to SIG interventions
- Planning and renewal application for SY 2015-2016
- Collaboration between schools

### Goals of the Session

- Provide guidance to SIG Leadership Teams
- Collaborate with other SIG schools
- Advance the IDOE Mission and Vision of *Imagine the Possibilities, Making them Happen*

### Participants may include:

- Recommended by IDOE: minimum of four representatives for each school
- Principal and members of the school Leadership Team
- Teacher Leaders
- Title I Program Administrators
- Key Central Office Staff

**Please register here: <http://form.jotformpro.com/form/50903859459973>**





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## SY 2015-16 Renewal Changes

### NEW IN Conditions for SY 2015-2016:

- Redesign the current leadership structure to create a building-wide team (including: administrative staff and teacher leaders) to focus on:
  - building leadership capacity
  - developing teacher leadership across the building
  - school improvement planning
  - roles, responsibilities, and goals of all leadership members
- Report card accountability disaggregation presented and provided to IDOE at first monitoring visit
- Regular utilization and analysis by all staff of data dashboard and/or early warning system at the local level for continuous improvement
  - Locally developed or IDOE provided
  - Academic and Behavior Data
  - Subgroups and subpopulations
  - Parental Involvement Focus
- Utilization and analysis of extended learning data
- Formalized extended learning plan must be submitted for SY 2015-2016:
  - Activities
  - Staffing
  - Transportation
  - Academic subjects covered
  - Details of any partnerships, vendors, or external partners
- LEA must provide the principal:
  - control over people, time, program, and dollars
  - an opportunity to present updates and progress to the local school board at least twice a year in a pre and post manner
- LEA must have in place the following pieces to demonstrate how they will provide effective oversight and support for implementation of interventions in their school(s):
  - Defined district role in the school SIG planning process
  - Designated Central Office staff member to be part of the SIG process
  - Written support and commitment from Local Teacher's Association regarding flexibility for SIG implementation
  - Monthly Monitoring of SIG Programming and Implementation
  - Evaluation System for Programming and Implementation of SIG
  - Data Review Plan
  - Special Populations Review Plan
  - Fiscal Monitoring Plan
  - Timeline and Responsible Parties for all above plans
- Outcome Artifacts
  - Schools will be required to produce a tangible "outcome" piece to be shared with IDOE and published on IDOE website as resources for other schools for each year of the grant. This "outcome" piece will serve as the culminating piece of the yearly grant, as well as a piece of monitoring. "Outcome Artifacts" will be due in the summer of each year. Possible "Outcome Artifacts" could include: mini-lesson video, recording of students working on an activity, WebEx, How-To One-Pager, Blog, Podcast. "Outcome Artifacts" should be linked to goals of your SIG grant, as well as one of the following areas: Leadership, Effective Instruction, or Interventions/Data.